



USER & MAINTENANCE GUIDE

Protecting your investment

ALUMINIUM SHUTTERS

Introduction

Thank you for choosing Sequ-Door Security Shutters.

Our aluminium security shutters are designed to provide years of reliable security, privacy, light control, and weather protection. To ensure trouble-free operation and preserve your warranty, regular cleaning and maintenance are essential.

This guide outlines the recommended care procedures to keep your shutters operating smoothly and looking their best.

1. Safe Operation

Opening & Closing

- Operate shutters gently and smoothly.
- Never force panels open or closed if resistance is encountered.
- Ensure tracks are free from obstructions before operation.
- Keep fingers clear of hinges, moving panels, and locking mechanisms.
- Do not allow children to play with shutters or operating components.

Locking

- Always engage locks fully when securing the shutters.
 - Do not force keys or locking mechanisms.
 - Report any difficulty in locking or unlocking the shutters promptly.
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2. Weekly Cleaning & Inspection

Regular cleaning is the most important aspect of shutter maintenance.

Bottom Track Cleaning

At least once per week:

- Remove dust, dirt, sand, leaves, and debris from the bottom track.
- Use a soft-bristle broom or vacuum cleaner.
- Ensure the guide pin can move freely within the track.

Failure to keep tracks clean may result in:

- Difficult operation
- Scraping noises
- Squeaking noises
- Premature wear of moving components

Important: Do not apply lubricant to the bottom track.

Cleaning Shutters & Frames

Clean:

- Shutter panels
- Louvre blades
- Frames
- Top tracks

- Bottom tracks

Using:

- Warm water
- Mild pH-neutral detergent
- Soft cloth or sponge

After cleaning:

- Rinse thoroughly with clean water.
 - Dry using a clean, soft cloth.
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3. Cleaning Louvre Blades

The louvre blades should be cleaned regularly to prevent dust accumulation.

- Wipe both sides of the blades.
- Remove dirt from around pivot points and operating mechanisms.
- Inspect blades for signs of damage or unusual wear.

Regular cleaning helps maintain smooth blade adjustment and appearance.

4. Six-Monthly Maintenance

Every six months:

Wheel Lubrication

Apply a non-acetic multipurpose silicone spray to all wheels running inside the top track.

Before applying:

- Read and follow the lubricant manufacturer's instructions.
- Clean the area if excessive dust or dirt is present.

Important

Do NOT lubricate:

- Bottom tracks
- Hinges
- Lock cylinders

These components are designed to operate without lubrication and unnecessary lubrication may attract dirt and cause operational issues.

5. Coastal & High-Corrosion Areas

Properties located near the ocean require more frequent cleaning.

Salt deposits can accumulate on aluminium surfaces and hardware and may reduce the lifespan of the finish if not removed regularly.

Recommended cleaning frequency:

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Environment

Cleaning Frequency

Inland Areas

Weekly track cleaning and monthly washing

Coastal Areas

Weekly track cleaning and fortnightly washing

High Salt / Industrial Areas Weekly track cleaning and weekly washing

Important: Installations within 50 metres of the ocean may not qualify for standard powder coating warranty coverage.

6. Preventative Inspections

Inspect your shutters regularly for:

- Loose screws
- Damaged louvre blades
- Track damage
- Wheel wear
- Locking mechanism issues
- Signs of corrosion
- Impact damage

Any defects should be reported as soon as possible.

Damage to protective coatings should be repaired promptly to prevent further deterioration.

7. Products & Methods Not to Use

Never use:

- Thinners
- Turpentine
- Benzene
- Solvents
- Harsh household cleaners
- Industrial cleaners
- Abrasive cleaning products
- Steel wool
- Abrasive brushes
- Abrasive sponges

These products may damage the powder-coated finish and affect the appearance and longevity of your shutters.

8. Warranty Protection

Your shutter warranty is subject to:

- Correct installation by authorised installers.

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- Use of the product for its intended purpose.
- Adherence to the maintenance procedures outlined in this guide.
- No unauthorised alterations or repairs.

The warranty does not cover:

- Misuse or abuse
- Neglect
- Impact damage
- Fire damage
- Improper maintenance
- Unauthorised modifications
- Normal wear and tear

Failure to maintain the shutters according to these recommendations may affect warranty coverage.

9. Troubleshooting

Shutters Difficult to Slide

Possible causes:

- Dirt in bottom track
- Damaged wheels
- Obstruction in top track

Action:

- Clean tracks thoroughly.
- Inspect for visible obstructions.
- Contact Sequ-Door if the problem persists.

Squeaking or Scraping Noise

Possible causes:

- Dirt build-up in tracks
- Debris interfering with guide pins
- Wheel wear

Action:

- Clean tracks immediately.
- Arrange inspection if noise continues.

Lock Difficult to Operate

Possible causes:

- Misalignment
- Wear
- Internal lock damage

Action:

- Do not force the lock.
- Contact Sequ-Door for assistance.

Protecting Your Investment

Regular cleaning and maintenance are essential to ensure your Sequ-Door Security Shutters continue to provide reliable security, smooth operation, and an attractive appearance for many years to come.

Should you require assistance, servicing, or repairs, please contact Sequ-Door for professional support.